

Call for facilitators for the 5th European conference of the Europe Goes Local project

JINT vzw is looking for two facilitator who will be part of a team that will take care of the overall moderation and facilitation of the 5th European conference of the project called "Europe goes local – Supporting youth work on municipal level" (hereinafter "EGL").

JINT vzw is the Flemish knowledge centre for international youth mobility and international youth policy and is the implementing National Agency for the Erasmus+ Youth in action programme of the European Commission in Flanders, Belgium.

The project

The EGL project is a long-term strategic partnership between the National and their partners.

The core aim of the project is to raise the quality of local youth work in particular through enhanced cooperation between various stakeholders that are active at the municipal level. The Partnership currently involves about 200 members who represent around 120 municipalities in the participating countries.

Parameters of the Conference

Date:	23-25 May 2023 (starting with lunch on the first day, ending with lunch on the last day)
Venue:	Stockholm, Sweden
Number of participants:	~150 pax

The specific focus of the 5th EGL event as it was agreed by the EGL Steering Group

- Working together again with national delegations, national working groups:
 - Discussing how to build relevant working relations at the national level
 - Discussing/debating the role of national partners and the added value of creating national working groups within the project
 - Sharing practices about national cooperation
 - Working together within the national delegations
- Stakeholder group discussions around the Charter, how to put the Charter into practice, also in crisis times
- Following up on the European Youth Work Agenda - focusing on the role of the municipal level - how to put the European policy achievements into practice at the local level
- The role of municipalities in providing youth work

Target group

The audience will be composed of European and national level delegates who are active in the youth field and have a connection with youth work on municipal level.

Each country will delegate about 4-5 persons while about 30 experts and stakeholders will represent European level institutions and organisations.

Agenda and working methods

The event will combine formal and non-formal methods, keynote speeches and roundtable discussions during plenary sessions, while non-formal learning methods will be applied to guarantee the maximum level of exchange between the participants.

Profile of the facilitators

Essential:

- Experience in facilitating and moderating international events with at least 100 participants
- Familiarity with the youth sector in Europe, awareness of the role of different stakeholders
- Extensive experience in both formal and non-formal methods applicable at the conference
- Proficiency in working with small groups in workshops
- Familiarity with methods that support exchanges of information and ideas between all participants of the event
- Fluency in English

Advantage:

- Knowledge of and experience with local level youth work
- Familiarity with digital tools that can be used during the event

Tasks of the facilitators

- Working together with the preparation team of the event in order to create the agenda of the event. Contribute actively to defining methods for the event.
- Attending a **residential preparatory meeting in Stockholm, Sweden on 10-11 January 2023 (2,5 working days)**
- Preparing a facilitation guide and all other necessary background documents for the event, for this, attending online team meeting when necessary (**3,5 working day**)
- Facilitating the Conference and moderating its plenary sessions on 23 – 25 May, 2023, Stockholm, Sweden (**arrival day for the facilitators team: 22 May. - 4 working days including a preparation day**)

Fees and costs

- All costs of travel, board and lodging incurred in relation to the meetings and events will be covered by the organisers. (Board and lodging pre-booked, travel costs reimbursed.)
- **Expert fee/facilitator: 320 € / working day. 3,200 € for 10 working days.**

Submitting offers

Please, send your proposal via e-mail to the project coordinator, Judit Balogh (judit.balogh@jint.be) the 30th of November 2022.

The proposals should include:

- **The CV of the applicant (or a link to the TOY-profile)**
- **A cover letter including a brief description of experience in line with the expected profile of the facilitator.**
- **A confirmation that the dates of the preparation meeting and the conference is accepted by the applicant.**

With questions and requests for additional information please contact the project coordinator.

Each applicant will be notified by 9 December 2022.