



Call for digital community coordinator for the European EGL Event 2025

JINT vzw, the Flemish knowledge centre for international youth mobility and youth policy is **looking for a digital community coordinator for the European EGL Event 2025 of the Europe Goes Local project.**

Parameters of the Conference

Date: 25-27 March 2025 (0,5-1-0,5 day)
Venue: Spojka Events, Pernerova 35, 180 00, Prague 8
Number of participants: 120 pax

The audience will be composed of European and national level delegates who are active in the youth field and have a connection with youth work at the municipal level.

Description of the event

- Keynote speeches and discussions during plenary sessions
- Workshops
- Networking and marketplace with posters or other objects
- The conference will be organized in different spaces of the venue (large plenary rooms, workshops rooms, foyer etc)

Tasks of the digital community coordinator

- Set up an attractive and easy-to-navigate digital space for the event on the intranet platform of the project (powered by Workvivo). The space must work well both on desktop and mobile devices.
- The architecture must provide:
 - The day-tod-day programme of the event
 - Folders for sharing materials by the participants and the organizing team
 - If necessary, sub-spaces for the different sessions of the event
- Attend the online onboarding session and demonstrate the use of the digital tool on the 19th of March at 10.00-11.30
- Demonstrate the use of the tool within the conference when necessary and support the participants if they have questions about the use of the digital platform
- Upload information and messages to the platform before, during and after the conference
- Take part in online (dates to be confirmed) and an onsite preparation meeting with the team on the 24th of March (time is to be confirmed).

Fee

10 working days: 360€/working day – altogether 3600€. The organizer provides full board and lodging from the 24th to the 27th of March. Travel costs will be fully reimbursed.

Submitting expression of interest

Please, send your expression of interest with at least 3 reference projects and your CV via e-mail to the project coordinator, Judit Balogh (judit.balogh@jint.be) by the 20th of February 2025. Each applicant will be notified by 28 February 2025.